

**Cedarcrest Academy Parents Association
2010-2011 Volunteer Opportunities**

Please return completed forms to Rosanne Petersen at the front desk.

Volunteer Name(s) _____

Phone: _____

Email(s): _____

_____ Recess Coordinator: Coordinate recess volunteers and substitutes

_____ Recess Assistant (little ones that are still at home are welcome!)

12:35-1:00 at the Kinder Campus

Get some fresh air and some play time for yourself! Your duty would be to keep an eye on the kindergarteners in their designated play area.

One day a week commitment is appreciated, but a bimonthly commitment is also an option.

Please indicate which day works best for you _____

I can't commit, but I'd be happy to be an on-call substitute _____

_____ Library Coordinator

Some of you have cars that hold more people than our library...which means we need help!

This opportunity would involve working with a faculty member in managing our current titles and expanding the library through some purchasing. This lovely person would also coordinate the weekly volunteer readers for the younger grades and facilitate their communication with the faculty. Much of this work could be done from home, but would also require contact with the teacher in charge.

_____ Library Readers

Friday morning readers needed for first grade through fourth grade.

Responsibilities include: reshelving books, helping students check out new books, and to read a story to the children.

Indicate which grade you would like to work with _____

_____ Office Assistant

Be the first person to know all the news!!

Copy and collate weekly news sheet and stuff the Friday Folders

Thursday afternoon or Friday morning, one hour per week time commitment

All Saints Day Celebration – Monday, November 1, 2010

_____ Photographers and smile makers needed to capture the sweetest memories of our saint-like children! Photographers would be reimbursed for photo developing costs

_____ The kids look even more saintly with the proper backdrop and/or props!

Coordinate some very simple backdrops for two photo stations

- _____ Co-Coordinator of Teacher/Staff Meals
Appreciation Luncheons Thursday, December 09, 2010 and Wednesday, June 1, 2011
Conference dinners October 4&5, 2010 and February 14&15, 2011
What better way to say thank you than some yummy food served by smiling, grateful parents?
Set-up, service and clean-up help needed on the day of the luncheon

- _____ Food for Teacher Luncheons and Dinners during Conferences
This is perfect for those who can't serve the meal but would like to contribute.
Donations of food for the two teacher luncheons and two evening conferences

- _____ Christmas Pageant – Tuesday, December 21, 2010 (Rehearsal Monday, December 20)
Stage hands needed to help get kids in costume for rehearsal during school the day before and the night of the pageant (we'd love a commitment to do both, so you know the "ropes")
You will NOT miss a minute of the show!

- _____ Co-Coordinator of Christmas Pageant Reception
Crusader hospitality shines as people enjoy fellowship after the big show!
This dear team would purchase cookies, set up coffee/ water stations, and set up tables.

- _____ School Spirit Week: First week in February, 2011
Make and serve hot chocolate after the "Winter Games"

- _____ Picture Day Assistant
For the frustrated hair stylist in you....this involves "primping" and gathering the children for their big photo shoot!
Dates available: (please circle the date and location that suits you)
Monday, October 18 at Kinder Campus, Tuesday, October 19 at Main Campus
(retakes), Thursday, November 18 at Kinder Campus Friday, November 19 at Main Campus

- _____ Vision/Hearing Screening
Yes, even those of us with failing eyes and ears can help out with this one! This is a quick and easy check of vision and hearing for grades K-5.
January/February, 2011, two hour time commitment

- _____ Pizza Lunch Coordinator
You could win a popularity contest with this one!
Tabulate orders, contact volunteer servers and coordinate delivery of pizzas for about 9 pizza lunches during the year

- _____ Pizza Lunch Servers 11:30 – 12:45
Kids and Pizza – what better combination is there?
Serve delivery pizza (the best kind!) to kids on one or more of nine dates throughout the year

Do you want to help Cedarcrest develop to its fullest potential? Fundraising Opportunities abound!

- _____ Golf Committee
Assist in organizing our annual Golf Tournament – Fall 2010
Volunteering options include:
 - _____ Obtaining sponsorships
 - _____ Recruiting foursomes
 - _____ Soliciting local businesses for donations
 - _____ Help on the day of the event with registration and organization of various activities

- _____ Gala Committee
Assist in organizing our annual auction and dinner – Spring 2011
The Gala is an exciting opportunity to promote the school, raise money & have fun!
Volunteering options include:
 - _____ Silent Auction Sub-Committee
 - _____ Live Auction Sub-Committee
 - _____ Sponsorships / Program Advertising Sub-Committee
 - _____ Raffle Sub-Committee
 - _____ Promotion Sub-Committee

- _____ Silent Funds Coordinator
If you are a behind the scenes kind of person, this is the job for you!
Our active kids eat a LOT, which means we have a great opportunity to collect money with box tops, milk caps, etc. This can be done from home and just requires a bit of organizing, counting and filling out some simple forms

Family, Friendship and Fun! Events with maybe just a little work involved.....

- _____ Uniform Market – Tuesday afternoon/evening, July 22, 2010
Help get our kids outfitted for the coming school year!
Greeters, servers and cashiers are needed
_____ Can't be at the market but can help laundering the used uniforms

- _____ Back to School Night – First week in September, 2010
_____ I'd love to chair or co-chair this event!
Host, serve and clean-up at our Kick-Off picnic of the new school year!
This is a fun evening to welcome new families and for the kids to play, bring in their supplies and find their classroom.

- _____ Father and Son Campout – Saturday - Sunday, September 18-19, 2009
_____ I'd love to chair or co-chair this event!
Male bonding at its finest!
Organize food and logistics of an overnight campout

_____ Mom's Poker Night – Saturday, November 6, 2010

_____ I'd love to help with this event!

This is an event for the ladies to have some FUN!

Organize light refreshments and hospitality

_____ Men's Poker Night – Saturday, November 20, 2010

_____ I'd love to chair or co-chair this event!

I'm sure the "Crusader Cup" is gathering too much dust on Joe Burgess's shelf!

Help organize this fun night out for the Dads

_____ Grandparents Day – Tuesday, November 24, 2009

_____ I'd love to chair or co-chair this event!

A grand event for our cherished parents

Greeters, servers, set-up and clean-up help needed

_____ Make lasting memories by taking photos

_____ Mother/Daughter Bunco! Saturday, January 29, 2010

_____ I'd love to chair or co-chair this event!

Plan a fun activity for "the girls"

_____ Mom's Movie Night – Saturday, March 12, 2011

I'd love to help coordinate goodies and hospitality!

_____ Mother/Son event – April 2011

Count me in to help plan and coordinate this adventure!

_____ Couple's Field Trip – May 2011

Get on the Bus for the perfect date Night!

Help organize a tour of the historic St. Paul Cathedral and dinner at the legendary Happy Gnome!

_____ Graduation Reception – Friday, June 3, 2011

_____ I'd love to chair or co-chair this event!

Send our graduates out in style!

Assist with refreshments, decorations, serving and clean-up for the graduation reception

_____ School Picnic, June 8, 2011

_____ I'd love to chair or co-chair this event!

It's a wrap! Help finish off the school year with style!

Arrange potluck picnic for the Cedarcrest families

Put me in, Coach!

_____ Coach –
Girls volleyball, boys basketball or girls basketball teams (circle sport of interest)
Please list your grade level preference _____

_____ Assistant Coach –
Act as the right hand man or woman to the head coach
Girls volleyball, boys basketball or girls basketball teams (circle sport of interest)
Please list grade level preference _____

_____ Are there any other sports you are so fired up about that you'd love to coach a Cedarcrest team?
If so, let us know the sport and the grades you are interested in sharing your talents with:

_____ Sports Banquet – Spring, 2011
Imagine the "Rocky" theme playing for our stars!
Assist with set-up, clean-up decoration and refreshments

_____ Co-Room Parent –This dynamic duo will be the 'heads and hearts of the class!"
Working together you will be cheer bearer, plan a class social, and communicate prayer intentions within your classroom families.
Other duties that will win the title of teacher's pet would involve contacting the other parents in the classroom to assist with school related activities such as field trips and class parties and helping find volunteers for other school related fun. There will be an "orientation" luncheon in late August to introduce you to your teacher and fully explain this opportunity.
Classroom preference _____

_____ Greetings Coordinator
You can be the birthday well wisher to the faculty, staff and board on behalf of CAPA
Your duty will be to remind room parents of upcoming teacher birthdays and to send staff and other Cedarcrest friends' birthday greetings

Laundry Duty
----- A very generous and giving person is needed to do yet another load of laundry.....
BUT, you will get a personal THANK YOU from Mr. Slattery for this one!
Laundering and ironing of altar clothes needed about 3 times per year, some minimal training required

Sewing/Mending Help
Do you need a reason to dust off your sewing machine? We have MANY opportunities for you!
_____ Some help is needed in the early summer months with mending and repair of used jumpers and sweaters that we can resell at the Uniform Market in July
_____ Costume sewers are also needed for our Christmas Pageant in December
Costumers on Broadway had to start somewhere!